

Statutory Instrument No. 58 of 1970

THE STATISTICS ACT, 1967

THE STATISTICS (FARMING PRODUCTION AND ACCOUNTS) REGULATIONS, 1970

(Published on the 24th July, 1970)

In the exercise of the powers vested in him by section 14, read with sections 3, 5 and 6 of the Statistics Act, 1967 (No. 38 of 1967), the Vice-President makes the following Regulations —

Citation

1. These Regulations may be cited as the Statistics (Farming Production and Accounts) Regulations, 1970.

Interpretation

2. In these Regulations —

“farmer” means any person who is, or at any time after the 1st July, 1969, was, engaged in farming operations on his own account on land registered in the Deeds Registry.

Questionnaires to be answered by farmers

3. Any farmer on whom there is served by the Statistician-in-Charge, Agricultural Statistics Unit —

(a) a questionnaire in Form 1 in the Schedule together with an envelope addressed to the Statistician-in-Charge, Agricultural Statistics Unit, P.O. Box 104, Gaborone, and marked “Statistics” and “On Botswana Government Service”; or

(b) a questionnaire in Form 2 in the Schedule together with an envelope as described above;

shall complete such questionnaire and post it in such envelope to the Statistician-in-Charge, Agricultural Statistics Unit, at the address aforementioned within 30 days of receiving it in the case of a questionnaire in Form 1, and in the case of a questionnaire in Form 2 within 60 days of receiving it:

Provided that any farmer who is unable for any reason to complete any such questionnaire which has been served upon him shall furnish verbally the particulars and information sought in such questionnaire when required to do so by an authorized officer.

Offence

Any farmer, not being a person unable to complete a questionnaire referred to in Regulation 3, who after such a questionnaire together with the prescribed envelope has been served upon him by the Statistician-in-Charge, Agricultural Statistics Unit, fails without reasonable cause to complete and post the questionnaire to the Statistician-in-Charge, Agricultural Statistics Unit, within the time prescribed by the said Regulation, shall be guilty of an offence and liable on conviction to a fine of fifty rand and, in the case of continued failure, to a fine of two rand for every day during which such failure continues.

SCHEDULE

Form 1

Agricultural Statistics Unit,
P.O. Box 104,
Gaborone.

STRICTLY
CONFIDENTIAL

(Phone: Gaborone 201, ext.)

REPUBLIC OF BOTSWANA
THE STATISTICS ACT, 1967

THE STATISTICS (FARMING PRODUCTION AND ACCOUNTS) REGULATIONS, 1970

To:

Please give your correct postal address here if it is different from the address used: _____

THIS FORM MUST BE COMPLETED AND RETURNED NOT LATER THAN

RETURN OF LAND HOLDING AND CROP PRODUCTION

Please read the notes and instructions carefully.

General Notes

1. The return refers to your holding in the *Block only.*
2. You are required to complete all sections of the return.
3. If you operate another farm in any of the other Freehold Farm Blocks in Botswana a separate return must be completed in respect of your holding in each Block.

A. LAND HOLDING

According to the records held by the Agricultural Statistics Unit, you hold the Farming Rights for the land listed below:

Farm Number	Name of Farm	Area	Tenure

Question 1:

If there is any additional land for which you hold Farming Rights derived from any source as at 30th June, 1970, PLEASE ADD IT TO THE ABOVE LIST giving the Farm Number, Area and Tenure.

Question 2:

If there is any land listed above for which you do NOT hold Farming Rights as at 30th June, 1970, PLEASE DELETE IT and attach details of the name and address of the present holder.

- Notes: 1. "Farming Rights" implies the exclusive right to use the land for farming purposes.
2. Land leased TEMPORARILY, e.g. for grazing, however, is regarded as part of the holding of the lessor (landlord) and NOT as part of that of the lessee (tenant). "TEMPORARILY" means for less than 12 months.
3. Delete land which you have SOLD or LEASED for a year or more to other farmers, etc., including land which was leased to you but for which the lease has now expired.

B. CROP PRODUCTION

Question 1

Did you grow any temporary crops on your holding during the 1969/70 crop season? (Please tick appropriate box)

YES

☐

NO

☐

If YES, please complete the table below and state units

in which AREA is measured _____ (Acres or Morgen)

Crop	Grown? Yes or No	If grown, please give the AREA (state here Units)				State Quantity Harvested	For Official Use
		Planted	Harvested	Irrigated	Fertilised		
Wheat						bags (200 lb)	
Millet						bags (200 lb)	
Sorghum						bags (200 lb)	
Maize						bags (200 lb)	
Beans & Cowpeas						bags (200 lb)	
Potatoes						pockets (37½lb)	
Onions						pockets (28lb)	
Cotton						bales (500lb)	
Groundnuts (unshelled)						bags (100 lb)	
Sunflower						bag (100 lb)	
Tobacco						lbs	
Commercial Veg.						lbs	
Others (Specify)							

- Notes: 1. In the first column please answer YES if you grew the specified crop whether for sale, stock feed or other purpose, and whether or not harvested.
2. Please give the area planted, harvested, irrigated and fertilised, for each crop grown, and the quantity harvested. "Fertilised" implies the use of kraal manure, NPK fertilisers or soil dressings.
3. Please write NIL if the area or quantity is zero.
4. If the crop has not yet been completely harvested please give an estimate of the total area and quantity to be harvested in all.

Question 2

Do you grow any citrus? YES ☐ NO ☐ (Please tick appropriate box)

If YES, please state (i) Total number of trees at 30th June 1970.....

(ii) Total number of mature trees (i.e. fruit bearing).

(iii) Quantity of fruit harvested this year.

(See Note 4 above)pockets (35 lb)

C. DECLARATION

I hereby declare that the information given on this return is complete and true to the best of my knowledge and belief.

Name and address of person to whom
queries should be addressed:

Signature

Tel. No. _____

Form 2

REPUBLIC OF BOTSWANA

STRICTLY
CONFIDENTIAL

THE STATISTICS ACT, 1967
THE STATISTICS (FARMING PRODUCTION
AND ACCOUNTS) REGULATIONS, 1970

Agricultural Statistics Unit,
P.O. Box 104,
Gaborone.

(Phone: Gaborone 201, ext.)

To:

Please give your correct postal address
here if it is different from the address
used: _____

THIS FORM MUST BE COMPLETED AND RETURNED NOT LATER THAN

RETURN OF FARM ACCOUNTS AND STOCKS

Please read the notes and instructions carefully.

General Notes:

1. This return refers to all your farming activities in Botswana.
2. You are required to complete all sections of the return except where it is indicated to the contrary.

A. OTHER BUSINESS ACTIVITIES

Do you, as an individual owner, partnership, company, etc., operate a dairy, butchery or any other business (e.g. trading store, transport business, etc.) separately from your farm? (i.e. for which separate accounts are maintained).

YES

☐

NO

☐

Please tick the appropriate box.

IF YES, (a) *do NOT include income and expenditure etc. in respect of these businesses anywhere on this return.*

(b) *do NOT complete Part F of this return.*

(c) *GIVE DETAILS BELOW of the name, location and type of business(es) operated:*

B. GROSS RECEIPTS FROM FARM ACTIVITIES FOR YEAR ENDING 30th JUNE, 1970.

Notes: 1. Please write NIL when no sales of a particular item have been made.

2. Please INCLUDE in this section any goods and services GIVEN in exchange and their value. Goods and services RECEIVED in exchange must be entered in Part D.

3. Please EXCLUDE capital income from the disposal of capital assets.

Question 1. Please state quantity sold, giving units (in lbs if possible) and total RECEIPTS from the sale of all Agricultural and Livestock Products PRODUCED on the farm (exclude sales of produce NOT produced on the farm, i.e. bought and resold – see Question 5 below).

Item	Quantity sold Quan. Units	Receipts (Rand)	Item	Quantity sold Quan. Units	Receipts (Rand)
(i) TEMPORARY CROP PRODUCTION			(ii) PERENNIAL (Permanent) CROP PRODUCTION		
CEREALS:			FRUIT:		
Wheat.....			Citrus Fruit.....		
Millet.....			Other Fruit and edible nuts		
Sorghum.....			OTHER Permanent Crops (specify)		
Maize.....					
Other Cereals					
By-Products					
e.g. Straw					
Stover, etc.					
LEGUMES:			(iii) LIVESTOCK PRODUCTS		
Beans & Cow- peas.....			Manure.....		
Other legumes			Whole Milk.....		
By-Products			Wool & Hair.....		
e.g. Straw, pods etc.			Eggs.....		
ROOT CROPS:			(iv) FARM SLAUGHTER PRODUCTS		
Potatoes.....			Meat & Edible		
Onions.....			Offals.....		
Other roots & by products			Cattle Hides		
INDUSTRIAL			(a) Wet		
CROPS:			(b) Dry		
Cotton.....			Sheep Skins		
Groundnuts.....			Goat Skins		
(unshelled).....			Other by-products		
Sunflower.....			(v) FARM DAIRY PRODUCTS		
Tobacco.....			Cream.....		
Other Industrials			Butterfat.....		
OTHER			Skimmed Milk		
Temporary			Cheese.....		
Crops:					
Commercial			Agric. & Livestock		
Vegetables			produce not		
Others			elsewhere		
(specify)			specified.		

Question 2. Please state total RECEIPTS for providing the following Agricultural Services to other farmers on a fee or contract basis.

	Receipts (Rand)
(i) FOR CROP PRODUCTION e.g. for clearing land, ploughing, sowing, spraying, fertilising, irrigating, harvesting, threshing etc.	
(ii) FOR PRODUCTION OF LIVESTOCK AND LIVESTOCK PRODUCTS. e.g. looking after cattle or other stock, mating, dipping, milking, shearing etc.	
(iii) FOR THE UPKEEP AND OPERATION OF AGRICULTURAL ASSETS e.g. upkeep of fences, irrigation channels, etc.	
(iv) FOR RENTAL OF AGRICULTURAL MACHINERY & EQUIPMENT WITH OPERATING STAFF* e.g. tractors, combines etc.	
(v) FOR ANY OTHER AGRICULTURAL SERVICES (please specify).	

*without operating staff: see Question 7 (iv).

Question 3.

Please give details of sales of CATTLE, SHEEP and GOATS during the year ending 30th June, 1970.

(i) SALES TO BMC

	Cattle	Sheep	Goats
Number			
Receipts from sale	R	R	R
1969 Bonus	R	R	R

Please state station at which stock

for BMC are loaded

(ii) SALES TO OTHER ABATTOIRS AND BUTCHERIES

Number			
Gross Receipts	R	R	R

(iii) SALES TO OTHER FARMERS, TRADERS, etc.

	Number	Receipts (Rand)
Breeding Stock		
CATTLE Mature Beasts		
Immatures.....		
SHEEP.....		
GOATS.....		

DO NOT INCLUDE RECEIPTS here if separate a/cs are maintained (see Part A).

Notes on Question 3

(i) Receipts of sales to BMC are to be given NET after Govt. Cattle Levy, Insurance & Railage costs have been deducted. Other deductions should not be taken off and must be shown in Part D.

(ii) Breeding stock is Bloodstock kept stud purposes.

Question 4.

Please give the number and total RECEIPTS from the sale of other livestock during the year ending 30th June.

	Number	Receipts (Rand)
Horses		
Dockkeys &		
Mules		
Pigs		
Poultry		
Other Live-stock		

Question 5.

Please state GROSS RECEIPTS from the sale of all goods, produce, skins, etc. NOT produced on the farm - i.e. bought and resold by you.

(Expenditure on goods which are resold must be included under Part D, Question 3). R _____

Question 6.

Please state total RECEIPTS obtained from the renting out (leasing) of TEMPORARY GRAZING land to other farmers (Temporary means for less than one year). R _____

Question 7

Please state total RECEIPTS obtained from:-

- (i) *Commercial hunting & trapping* R _____
(include sales of mopane worms, etc, but exclude trade in game skins (see Question 5) and sport).
- (ii) *Forestry, logging or fishing* R _____

(Question 7 cont'd)

- (iii) *Sale of the following goods produced on the farm:*

Stone..... R _____
Clay, Sand or Gravel..... R _____
Manufactured goods..... R _____
Electricity & Water..... R _____

- (iv) *Providing the following services to others:*

Construction work..... R _____
(including maintenance of buildings, etc).
Providing Transport R _____
Renting buildings..... R _____
(but not land)
Renting machinery and equipment (without..... R _____
operating staff)
Maintaining machinery and equipment..... R _____
Other services rendered.. R _____
(including safaris, business services, etc).

C. ADDITIONAL GOODS AND SERVICES PRODUCED BUT NOT SOLD

Note: This section does not cover any cash transaction.

Question 1

Please state value of produce PRODUCED on the farm which is consumed in the owner's house or exchanged for articles for private use R _____

Question 2

Please state total estimated value of maintenance work carried out on the farm on own account:

- (i) on farm buildings, etc. R _____
(ii) on vehicles, machinery and other equipment R _____

(Do NOT include value of construction and major improvements; see Part E Question 3 (b)).

Question 3

Please state the estimated value of the following PROVIDED FREE to employees or manager:-

- (i) produce PRODUCED ON THE FARM R _____
(ii) water & electricity PRODUCED ON THE FARM R _____
(iii) rental of living quarters belonging to you R _____

(in the case of subsidies give the value of the subsidy and include payments made to you by employees in the appropriate place in Part B).

D. EXPENDITURE ON FARM OPERATION FOR YEAR ENDING 30th JUNE, 1970.

- Notes: 1. Please write NIL when a particular item of expenditure has not been incurred.
2. Please INCLUDE in this section any goods and services RECEIVED in exchange and their value. Goods and services GIVEN in exchange must be entered in Part B.
3. Please INCLUDE expenditure on materials and wages, etc. incurred in carrying out developments and improvements yourself. (See Part E, Question 3 (b))
4. Please EXCLUDE capital expenditure on the acquisition of capital assets, and wear and tear allowance (depreciation) - See Part E.
5. DO NOT INCLUDE expenditure on items for private or domestic use of owners.

Question 1. Please state expenditure on the acquisition of LIVESTOCK:

	No.	Expenditure (Rand)
Breeding Stock		
CATTLE Mature Beasts		
Immatures		
SHEEP		
GOATS		
OTHER LIVESTOCK (specify)		

Question 4. Please state expenditure on the leasing of TEMPORARY GRAZING land from other land holders.

R _____

Question 5. Please give expenditure on the following services provided to you by others:

(i) AGRICULTURAL SERVICES (please refer to Part B Ques. 2):

For Crop Production R _____

For production of livestock & livestock products (e.g. for the grazier scheme but excluding veterinary services).

R _____

Question 2. Please give expenditure on the following goods (excluding goods bought for employees or for resale):

(i) SEED:

Seeds, Seedlings etc. for temporary and permanent crops..... R _____

Eggs for hatching, insemination etc. R _____

(ii) STOCK FEED:

Primary (unprocessed) Agricultural

Feed grasses, crop by-products R _____

Processed Agricultural Feed e.g.

bonemeal R _____

Phosphates + Additives e.g.

saltlicks R _____

For upkeep & operation of agric. assets

R _____

For rental of agric. machinery & equipment (with operating staff) R _____

For any other agric Services. R _____

(ii) OTHER SERVICES:

Veterinary services R _____

Maintenance of buildings R _____

Maintenance of vehicles & equipment & machinery. R _____

Rental of machinery & equipment

Transport Costs. R _____

Rent of buildings & premises (but not land. R _____

(iii) FERTILIZERS:		ALL OTHER SERVICES: (personal business expenses, telephone, post, bank charges (not interest), accountant's fees, agents fees, advertising, etc.)	R _____
Nature Organic Fertilizers	R _____		
Compost, manure etc.			
Commercial Fertilizers.			
NPK fertilizers & soil dressings	R _____		
(iv) PEST & DISEASE CONTROL MEANS:		Question 6 Please give all CASH expenditure on (or in respect of) employees:	
Fungicides, Insecticides, Pesticides and Weedkillers.	R _____	(i) Wages, salaries, bonuses & other cash payments.	R _____
(v) POWER & WATER:		(ii) Cost of rations & clothing BOUGHT by you for employees:	R _____
Electricity) only if purchased (	R _____		
Water) as such (	R _____	(iii) Other cash payments made by you for for the benefit of employees	R _____
Fuel including Petrol & Oil & lubricants:	R _____		
(vi) MISCELLANEOUS GOODS:			
Hand tools & small farm equip.	R _____	e.g. Medical fees, Insurance, Cost of housing, rent, water & electricity if paid for by you.	
Packing materials for marketing.	R _____		
Veterinary Requisites	R _____	Question 7. Please state expenditure on the following Govt. licences and indirect taxes:	
Materials for own construction + maintenance of buildings etc.	R _____		
Spare parts etc. for maintenance of vehicles, machinery & equip.	R _____	1. Export Duty (exclude BMC Govt. Levy).	R _____
All other goods	R _____	2. Vehicle licences (exclude personal vehicles)	R _____
Question 3. Please give expenditure* on goods bought for resale.	R _____	3. All other duties & licences: (Stamp duties etc.)	R _____

(*Not to be completed by traders with separate trading a/c).

Full grown Kids (under one yr)			Given in ex- change		
			(e) Farm Slaugh- ters.....		
			(f) Deaths (di- sease, accident, etc.).		
			(g) Other los- ses.....		
			(ii) Total on hand as at 30/6/70.)		
OTHER Horses Dockkeys & Mules Pigs Poultry					
Total Value			Total		

E. CAPITAL ASSETS AND DEPRECIATION.

Question 1. Please state the TOTAL VALUE of SALES and PURCHASES of the following capital assets during the year ending 30th June, 1970:

	Sales (Rand)	Pur- chases (Rand)
(i) FARMS		
Land only.....		
Buildings & other fixed assets (excluding machi- nery & equipment)		
(ii) MACHINERY & EQUIP- MENT		
Transport Equipment		
Agricultural Machinery & Equipment.....		
Other Machinery & Equip- ment.....		

Question 2. Please state the total DEPRECIATION (WEAR and TEAR ALLOWANCE) Claimed for the year ending 30th June, 1970.

R _____

Question 3. Please give (for year end-
ing 30th June, 1970)

(a) TOTAL PAYMENTS made to build-
ing contractors or others for carrying
out construction work or other develop-
ments and improvements on the farm.

(b) TOTAL estimated VALUE of con-
struction etc. CARRIED OUT BY
YOURSELF on the farm, for which the
expenditure on materials & wages etc.,
are included in Part D. (please give
value of all developments and improve-
ments irrespective of any arrangement
you may make for tax purposes).

Construction or improve- ment of	(a) Pay- ments to Contrac- tors	(b) Value of own con- struction
(i) Farm Buildings....		
(ii) Dams, Bore- holes & Ir- rigation schemes		
(iii) Fences....		
(iv) Other Construction...		
(v) Land Im- provement & Orchard De- velopment etc.		

F. MISCELLANEOUS INCOME AND EXPENDITURE

- Notes: 1. This part is to be completed by all farmers EXCEPT those who operate a dairy, butchery or any other business separately from the farm. (see Part A.)
2. Do NOT include any PRIVATE or DOMESTIC transactions, except in (vii).
3. Individual owners who do not maintain a farm account separate from their personal account need not complete (iii) or (vii) below.

Also, please give total value
of livestock on hand as at
30/6/69..... R _____

Question 4. Please state the estimated
VALUE of Cattle, Small Stock and other
livestock for (c), (e), (f) & (g) above.

- (c) Other incomings
- (e) Farm slaughters
- (f) Deaths (disease,
accident
etc.)
- (g) Other losses

Cattle	Sheep & Goats	Other livestock
R	R	R

H. DECLARATION

I hereby declare that the information given on this return is complete and true to the
best of my knowledge and belief.

Name and Address of person to
whom queries should be addressed:

Signature

Tel. No. _____

H.C.L. HERMANS,
Permanent Secretary

Ministry of Development Planning,
GABORONE.
30th June, 1970.
L 2/7/150